

Application Procedures

Step 1: Applicants must register electronically on [EventBrite](#)

Step 2: Applicants must submit the following information

- [Physical Fitness Validation form](#)

- One page resume

- One letter of recommendation from a non-CAP, non-family, non-employer, or non-school related individual.

- One page, double spaced essay on one of the topics listed below:

- If you could, what is the one thing you would like to change in the CAP cadet program? Why and how would you do it?

- Where do you plan on being in 10 years? How will you get there and what tools (education, experience, etc) do you plan on using?

- What would you say is your biggest strength in your leadership / management style? What is your main weakness when it comes to leading / managing?

MAIL THIS PAPERWORK TO:

**CP / NJW RCLS
PO Box 16099
McGuire AFB, NJ 08641-6090**

OR

EMAIL SCANNED PAPERWORK TO:

rcls@njwg.cap.gov

Ensure that you include an email address on your resume. Each applicant will receive an email confirming that their application package has been received. If an applicant does not receive an email your package has not been received.

*You are required to **hand-carry** a completed CAPF-31 to the RCLS. **Do not submit a CAPF-31 with the above application.** Cadets outside of NJW require their wing commander's signature on the hand-carried CAPF-31.*